

# HEALTH STUDIES, B.H.ST.

## Degree Requirements

The Bachelor of Health Studies (B.H.St.) curriculum integrates social science concepts, such as sociology and economics, with science concepts, such as biology and metabolism. This integration supports the promotion of health by giving graduates an understanding of health services, the social determinants of health, and how these determinants influence the health of individuals, families, and communities. One of the following 3 Concentrations must be completed: Health Policy, Planning and Evaluation; Health Promotion and Education; or Family Health. A Concentration is 18 credit hours and the requirements can be found in the Concentrations Tab.

Students should consult the Academic Calendar to ensure that they have the appropriate pre- or co-requisites before they attempt to register in a course. A number of courses are cross-listed between departments/faculties. Students are strongly encouraged to seek the advice of an Academic Advisor in the Interdisciplinary Health Program in order to plan their program.

Course	Title	Hours
<b>Year 1</b>		
ANTH 1210 or ANTH 1220	Ancient Peoples and Places or Socio-Cultural Anthropology	3
FMLY 1012	Introduction to Social Development	3
HEAL 1500	Foundations of Human Biology 1 <sup>2</sup>	3
HEAL 1502	Foundations of Human Biology 2 <sup>2</sup>	3
PSYC 1200	Introduction to Psychology	6
SOC 1000	Introduction to Sociology	3
STAT 1000	Basic Statistical Analysis 1	3
3 credit hours of Concentration Electives		3
3 credit hours of Free Electives		3
<b>Hours</b>		<b>30</b>
<b>Year 2</b>		
ECON 1210 or ECON 1220	Introduction to Canadian Economic Issues and Policies or Introduction to Global and Environmental Economic Issues and Policies	3
GMGT 1010 or GMGT 2070	Business and Society or Introduction to Organizational Behaviour	3
HEAL 2600	Integration of Health Determinants of Individuals	3
HNSC 1210	Nutrition for Health and Changing Lifestyles	3
HNSC 2000 or PSYC 2250	Research Methods and Presentation <sup>3</sup> or Introduction to Psychological Research	3
One of the following:		3
INDG 1220	Indigenous Peoples in Canada, Part 1	
INDG 1240	Indigenous Peoples in Canada, Part 2	
INDG 3240	Indigenous Medicine and Health	
6 credit hours of Concentration Electives		6
3 credit hours of Program Electives <sup>4</sup>		3

3 credit hours of Free Electives		3
<b>Hours</b>		<b>30</b>
<b>Year 3</b>		
FMLY 3750	Fundamentals of Health Promotion	3
FMLY 3780	Introduction to the Development of Programs for Children and Families	3
FMLY 3790	Introduction to the Evaluation of Programs for Children and Families	3
HEAL 3000	Introduction to Social Epidemiology	3
HEAL 3600	Integration of Health Determinants for Communities	3
PHIL 2740	Ethics and Biomedicine <sup>5</sup>	3
SOC 2490	Sociology of Health and Illness	3
3 credit hours of Concentration Electives		3
6 credit hours of Program Electives <sup>4</sup>		6
<b>Hours</b>		<b>30</b>
<b>Year 4</b>		
HEAL 4600	Integration of Health Determinants for Canada and the World	3
HEAL 4610	Health Studies Capstone	3
6 credit hours of Concentration Electives		6
12 credit hours of Program Electives <sup>4,6</sup>		12
6 credit hours of Free Electives <sup>6</sup>		6
<b>Hours</b>		<b>30</b>
<b>Total Hours</b>		<b>120</b>

<sup>1</sup> Equivalent courses offered through Université de Saint-Boniface may be used in lieu of the specified courses identified in the degree program chart.

<sup>2</sup> BIOL 1020 and BIOL 1030 may be used as course equivalents if courses were completed prior to September 2021.

<sup>3</sup> Students are advised that they must complete 3 credit hours from the Written English list within their first 60 credit hours, if they do not plan to take HNSC 2000.

<sup>4</sup> Of the 21 credit hours of program electives, 9 credit hours must be at the 3000-4000 level.

<sup>5</sup> PHIL 2410 may be used in place of PHIL 2740.

<sup>6</sup> Students may complete a maximum of 6 credit hours in HEAL 4650 and HEAL 4652. HEAL 4650 can be completed a maximum of two times.

## Bachelor of Health Studies Program Electives List

Please note, a course completed as a core requirement may not also be used as an elective.

### Faculty of Agriculture and Food Sciences

Course	Title	Hours
ABIZ 1010	Economics of World Food Issues and Policies	3
ABIZ 3550	Environmental Policy	3
FOOD 4150	Food Microbiology 1	3
HNSC 1200	Food: Facts and Fallacies	3
HNSC 2130	Nutrition Through the Life Cycle	3
HNSC 3350	Culture and Food Patterns	3
HNSC 3870	Food Geographies	3
or GEOG 3870	Food Geographies	

## Faculty of Arts

Course	Title	Hours	Course	Title	Hours
ANTH 2020	Relatedness in a Globalizing World	3	PHIL 2420	Applied Ethics 2	3
ANTH 2040	A Socio-Cultural Survey of North American Indigenous Peoples	3	PSYC 2250	Introduction to Psychological Research	3
ANTH 2240	Plagues and People	3	PSYC 2260	Introduction to Research Methods in Psychology	3
ANTH 2300	Anthropology of Childhood	3	PSYC 2290	Child Development	3
ANTH 2510	Anthropology of Economic Systems	3	PSYC 2360	Brain and Behaviour	3
ANTH 2550	Culture and the Individual	3	PSYC 2440	Behaviour Modification Principles	3
ANTH 2560	Anthropology of Illness	3	PSYC 2480	Cognitive Processes	3
ANTH 2860	Evolution and Human Diversity	3	PSYC 2490	Abnormal Psychology	3
ANTH 2880	Human Evolution	3	PSYC 2530	Psychology of Personality	3
ANTH 2890	Human Population Biology	3	PSYC 2540	Social Psychology	3
ANTH 3200	Anthropology of Food	3	PSYC 3070	Adult Development	3
ANTH 3320	Women in Cross-Cultural Perspective	3	PSYC 3130	Introduction to Health Psychology	3
ANTH 3500	Archaeology of Inuit Nunangat	3	PSYC 3150	Behaviour Modification Applications	3
ANTH 3550	Canadian Subcultures	3	PSYC 3160	Perception and Attention	3
ANTH 3740	Human Growth and Variation	3	PSYC 3310	Adolescent Development	3
ANTH 3750	Anthropological Perspectives on Globalization and the World-System	3	PSYC 3390	Thinking	3
ECON 2350	Community Economic Development	3	PSYC 3430	Sensory Processes	3
ECON 2362	Economics of Gender	3	PSYC 3470	Dyadic Relations	3
ECON 3690	Economic Issues of Health Policy	3	PSYC 3490	Individual Differences	3
ECON 3692	Economic Determinants of Health	3	PSYC 3580	Language and Thought	3
GPE 1700	Social Justice in the 21st Century: Global Political Economy and Environmental Change	3	RLGN 1322	Introduction to Eastern Religions	3
HIST 2010	Indigenous History in Canada (C)	6	RLGN 1324	Introduction to Western Religions	3
HIST 2020	The Métis in Canada (C)	3	RLGN 1410	Death and Concepts of the Future	3
HIST 2400	History of Human Rights and Social Justice in the Modern World (M)	3	RLGN 2590	Religion and Social Issues	3
INDG 1220	Indigenous Peoples in Canada, Part 1	3	SOC 2320	Canadian Society and Culture	3
INDG 1240	Indigenous Peoples in Canada, Part 2	3	SOC 2330	Social Psychology in Sociological Perspective	3
INDG 1250	Introductory Cree 1	3	SOC 2360	Social Group Interaction	3
INDG 1270	Introductory Anishinaabemowin (Ojibwe) 1	3	SOC 2370	Ethnic Relations	3
INDG 2020	The Métis in Canada	3	SOC 2390	Social Organization	3
INDG 2040	The Dakota, Lakota, and Nakota Nations	3	SOC 2460	The Family	3
INDG 2060	Eastern Woodlands Encounters Columbus to Confederation	3	SOC 2510	Criminology	3
INDG 2070	Cree, Innu, and Dene Nations	3	SOC 2610	Sociology of Criminal Justice and Corrections	3
INDG 2080	Inuit Society and Culture	3	SOC 2620	The Sociology of Aging	3
INDG 2100	Indigenous Spirituality	3	SOC 2630	Social Change	3
INDG 2110	Introduction to Indigenous Community Development	3	SOC 3310	Theorizing Crime, Law, and Social Justice	3
INDG 2540	Indigenous in the City	3	SOC 3370	Sociology of Work	3
INDG 3100	Indigenous Healing Ways	3	SOC 3380	Power, Politics and the Welfare State	3
INDG 3150	Residential School Literature	3	SOC 3400	Policing and Crime Prevention	3
INDG 3170	Indigenous Peoples and Racism in Canada	3	SOC 3540	The Sociology of Health Care Systems	3
INDG 3240	Indigenous Medicine and Health	3	SOC 3660	Sociology of Mental Disorder	3
INDG 3300	Indigenous Language Planning and Development	3	SOC 3730	Society and Education	3
LABR 1260	Working for a Living	3	SOC 3750	Institutional Responses to Violence in Family and Intimate Relationships	3
LABR 3060	Workplace Health and Safety	3	SOC 3770	Women, Health and Medicine	3
LABR 3070	Labour Relations and Occupational Health and Safety Law	3	SOC 3790	Women, Crime and Social Justice	3
			SOC 3810	Sociological Perspectives on Gender and Sexuality	3
			SOC 3820	Qualitative and Historical Methods in Sociology	3
			SOC 3830	Youth, Crime, and Society	3
			SOC 3840	Critiquing Consumption, Creating Community	3
			SOC 3860	Genocide, Crime and Society	3
			SOC 3890	Power and Inequality in Comparative Perspective	3

WOMN 1600	Introduction to Women's and Gender Studies in the Social Sciences	3
WOMN 2000	Feminist Thought	3
WOMN 2500	Race, Class and Sexuality	3
WOMN 2560	Women, Science and Technology	3
WOMN 2600	Sex, Gender, Space and Place	3
WOMN 2610	Gender, Transport and Social Justice	3
WOMN 3000	Interdisciplinary Research in Women's and Gender Studies	3
WOMN 3560	Feminist Perspectives on Violence Against Women	3

### I. H. Asper School of Business

Course	Title	Hours
HRIR 2440	Human Resource Management	3
HRIR 3450	Labour and Employment Relations	3
LEAD 2010	Learning to Lead	3
LEAD 3010	Negotiation and Conflict Management	3
LEAD 4020	Leadership, Power and Politics in Organizations	3

### Clayton H. Riddell Faculty of Environment, Earth and Resources

Course	Title	Hours
EER 1000	Earth: A User's Guide	3
ENVR 1000	Environmental Science 1 - Concepts	3
ENVR 3400	Introduction to Environment and Health	3
ENVR 4400	Advanced Issues in Environment and Health	3
GEOG 1280	Introduction to Human Geography	3
GEOG 1700	Social Justice in the 21st Century: Global Political Economy and Environmental Change	3
GEOG 3870	Food Geographies	3
GEOG 3890	Geography and Wellness (HS)	3

### Faculty of Education

Course	Title	Hours
EDUA 1560	Adult Learning and Development	3
EDUA 1570	Foundations of Adult Education	3
EDUA 1580	Program Planning in Adult Education	3
EDUA 1590	Facilitating Adult Education	3

### Rady Faculty of Health Sciences

Course	Title	Hours
HEAL 1600	Health and Health Professions	3
HEAL 4650	Research Project in Interdisciplinary Health	3
HEAL 4652	Advanced Research Project in Interdisciplinary Health	6

### Max Rady College of Medicine

Course	Title	Hours
BGEN 2000	Medical Cell Biology	3
BGEN 3010	Genetics in Biomedicine	3
BGEN 3022	Introduction to Human Genetics A	3
BGEN 3024	Introduction to Human Genetics B	3
PHGY 1030	Fundamentals of Medical Physiology	6
FMLY 1000	Families in Contemporary Canadian Society	3
FMLY 1010	Human Development in the Family	3
FMLY 1420	Family Management Principles	3

FMLY 2012	Development, Conflict, and Displacement	3
FMLY 2400	Family Financial Health	3
FMLY 2500	Diversity and Families	3
FMLY 2600	Foundations of Childhood Developmental Health	3
FMLY 2650	The Social Aspects of Aging	3
FMLY 2800	Family Violence	3
FMLY 3012	Theories of Social Development	3
FMLY 3220	Death and the Family	3
FMLY 3330	Parenting and Developmental Health	3
FMLY 3400	Families as Consumers	3
FMLY 3470	Selected Studies in the Family I	3
FMLY 3600	Adolescents in Families and Society	3
FMLY 3800	Conflict Resolution in the Family	3
FMLY 3802	Intimate Partner Violence	3
FMLY 3806	Children, Violence and Rights	3
FMLY 4012	Social Development Policies	3
FMLY 4220	Aging and Risk in a Global Context	3
FMLY 4300	Field Experience	6
FMLY 4330	Management of Family Stress	3
FMLY 4400	Family Economics: Poverty and Wealth	3
FMLY 4470	Selected Studies in the Family II	3
FMLY 4480	Work and Family Issues	3
FMLY 4604	Children in Adversity	3
FMLY 4606	A Social Justice Perspective on Indigenous Maternal and Child Health	3
FMLY 4802	Family Violence Prevention	3

### College of Nursing

Course	Title	Hours
NURS 2610	Health and Physical Aspects of Aging	3
NURS 4520	Professional Foundations 5: Interprofessional and Collaborative Practice	3

### Faculty of Kinesiology and Recreation Management

Course	Title	Hours
KIN 2610	Health and Physical Aspects of Aging	3
KIN 3510	Physical Activity and Aging	3
KPER 1200	Physical Activity, Health and Wellness	3
KPER 2200	Planning Principles	3
KPER 2700	Motor Control and Learning	3
KPER 3100	Inclusive Physical Activity and Leisure	3
REC 2650	The Social Aspects of Aging	3
REC 3220	Program Planning and Evaluation	3
REC 4250	Leisure and Aging	3

### Faculty of Science

Course	Title	Hours
BIOL 1300	Economic Plants	3
BIOL 1340	The State of the Earth's Environment: Contemporary Issues	3
BIOL 1410	Anatomy of the Human Body	3
BIOL 1412	Physiology of the Human Body	3
BIOL 3290	Medicinal and Hallucinogenic Plants	3

CHEM 1100	Introductory Chemistry 1: Atomic and Molecular Structure and Energetics	3
CHEM 1120	Introduction to Chemistry Techniques	3
CHEM 1130	Introduction to Organic Chemistry	3
CHEM 2100	Organic Chemistry 1: Foundations of Organic Chemistry	3
CHEM 2110	Organic Chemistry 2: Foundations of Organic Synthesis	3
CHEM 2122	Experimental Organic Chemistry	3
CHEM 2700	Biochemistry 1: Biomolecules and an Introduction to Metabolic Energy	3
CHEM 2710	Biochemistry 2: Catabolism, Synthesis, and Information Pathways	3
CHEM 2720	Principles and Practices of the Modern Biochemistry Laboratory	3
CHEM 2730	Elements of Biochemistry 1	3
CHEM 2740	Introduction to the Biochemistry Laboratory	3
CHEM 2750	Elements of Biochemistry 2	3
MATH 1010	Applied Finite Mathematics	3
MATH 1020	Mathematics in Art	3
MATH 1080	Fundamentals of Mathematical Reasoning	3
MATH 1090	Mathematical Reasoning in Euclidean Geometry	3
MATH 1220	Linear Algebra 1	3
MATH 1230	Differential Calculus	3
MATH 1300	Vector Geometry and Linear Algebra	3
MATH 1500	Introduction to Calculus	3
MBIO 1010	Microbiology I	3
MBIO 1220	Essentials of Microbiology	3
MBIO 1410	Introduction of Molecular Biology	3
MBIO 2020	Microbiology II	3
MBIO 2420	Introductory Virology	3
MBIO 2700	Biochemistry 1: Biomolecules and an Introduction to Metabolic Energy	3
MBIO 2710	Biochemistry 2: Catabolism, Synthesis, and Information Pathways	3
PHYS 1020	General Physics 1	3
PHYS 1030	General Physics 2	3
PHYS 1050	Physics 1: Mechanics	3
PHYS 1070	Physics 2: Waves and Modern Physics	3
STAT 2000	Basic Statistical Analysis 2	3

### Faculty of Social Work

Course	Title	Hours
SWRK 1200	Introduction to Canadian Social Welfare	3
SWRK 2030	Communication and Relational Skills in Social Work	3
SWRK 2040	Social Welfare Policy: Analysis and Advocacy	3
SWRK 2650	The Social Aspects of Aging	3

## Concentrations

For the Bachelor of Health Studies (B.H.St.) Degree, students must select and complete one of three concentrations listed below. A Concentration is 18 credit hours.

1. Health Policy, Planning and Evaluation or
2. Health Promotion and Education or
3. Family Health

Students should consult the Academic Calendar to ensure that they have the appropriate pre- or co-requisites before they attempt to register in a course. A number of courses are cross-listed between departments/faculties.

### Health Policy, Planning and Evaluation Concentration

The **Health Policy, Planning, and Evaluation** concentration can provide foundational knowledge related to health policy development and related evaluation, as well as programming services. This concentration can be a potential route for those wishing to pursue related graduate studies in Community Health Sciences (although students in all three concentrations are eligible to pursue graduate studies), or for individuals seeking careers in areas such as Health Policy Analysis or Program Planning and Evaluation.

### Health Policy, Planning and Evaluation Concentration Electives List

Course	Title	Hours
ABIZ 1010	Economics of World Food Issues and Policies	3
ACC 1100	Introductory Financial Accounting	3
ANTH 2560	Anthropology of Illness	3
ECON 3690	Economic Issues of Health Policy	3
ECON 3692	Economic Determinants of Health	3
ENVR 3400	Introduction to Environment and Health	3
ENVR 4400	Advanced Issues in Environment and Health	3
FMLY 4012	Social Development Policies	3
GEOG 1280	Introduction to Human Geography	3
GEOG 1700	Social Justice in the 21st Century: Global Political Economy and Environmental Change	3
GEOG 2640	Geography of Culture and Inequality (HS)	3
HNSC 1200	Food: Facts and Fallacies	3
HNSC 3350	Culture and Food Patterns	3
HNSC 3870	Food Geographies	3
INDG 2100	Indigenous Spirituality	3
INDG 3100	Indigenous Healing Ways	3
KIN 2610	Health and Physical Aspects of Aging	3
or NURS 2610	Health and Physical Aspects of Aging	
KPER 1200	Physical Activity, Health and Wellness	3
KPER 2200	Planning Principles	3
LABR 1260	Working for a Living	3
LABR 3060	Workplace Health and Safety	3
LEAD 2010	Learning to Lead	3
LEAD 3010	Negotiation and Conflict Management	3
LEAD 4020	Leadership, Power and Politics in Organizations	3
PSYC 2260	Introduction to Research Methods in Psychology	3
PSYC 2540	Social Psychology	3
PSYC 3130	Introduction to Health Psychology	3
REC 3220	Program Planning and Evaluation	3
SOC 2390	Social Organization	3
SOC 2630	Social Change	3
SOC 3540	The Sociology of Health Care Systems	3
STAT 2000	Basic Statistical Analysis 2	3

SWRK 1200	Introduction to Canadian Social Welfare	3
SWRK 2030	Communication and Relational Skills in Social Work	3
SWRK 2040	Social Welfare Policy: Analysis and Advocacy	3

## Health Promotion and Education Concentration

The **Health Promotion and Education** concentration would be a route through which students wishing to pursue a career as a home economics teacher could obtain their 'teachable subjects' in Human Ecology (Home Economics). Human Ecology consists of courses in HNSC (Human Nutritional Sciences), FMLY (Family Social Sciences) and/or HMEC (General Human Ecology) or their equivalents. Students are advised that additional training will be required and that consultation with academic advisors in the Faculty of Education is recommended. Aside from home economics education, this concentration would lay the foundation for future career options as Community Health Educators or Health-related Organization/Foundation Fundraising, or Health and Safety Coordinators or a Professional Home Economist (P.H.Ec.).

### Health Promotion and Education Concentration Electives List

Course	Title	Hours
ANTH 2560	Anthropology of Illness	3
EDUA 1560	Adult Learning and Development	3
EDUA 1570	Foundations of Adult Education	3
EDUA 1580	Program Planning in Adult Education	3
EDUA 1590	Facilitating Adult Education	3
ENVR 3400	Introduction to Environment and Health	3
ENVR 4400	Advanced Issues in Environment and Health	3
FMLY 1010	Human Development in the Family	3
FMLY 1420	Family Management Principles	3
FMLY 2650	The Social Aspects of Aging	3
FMLY 3012	Theories of Social Development	3
FMLY 4012	Social Development Policies	3
GEOG 1280	Introduction to Human Geography	3
GEOG 1700	Social Justice in the 21st Century: Global Political Economy and Environmental Change	3
GEOG 2640	Geography of Culture and Inequality (HS)	3
HNSC 1200	Food: Facts and Fallacies	3
HNSC 2130	Nutrition Through the Life Cycle	3
HNSC 2150	Composition, Functional and Nutritional Properties of Foods	3
HNSC 2160	Principles of Food Preparation and Preservation	3
HNSC 3350	Culture and Food Patterns	3
HNSC 4270	Sensory Evaluation of Food	3
HNSC 4290	Food, Nutrition and Health Policies	3
HNSC 4310	Nutrition and the Elderly	3
INDG 2100	Indigenous Spirituality	3
INDG 3100	Indigenous Healing Ways	3
KIN 2610 or NURS 2610	Health and Physical Aspects of Aging	3
KPER 1200	Physical Activity, Health and Wellness	3
LABR 1260	Working for a Living	3
PHIL 2150	Mind and Body	3
PSYC 2260	Introduction to Research Methods in Psychology	3
PSYC 2360	Brain and Behaviour	3

PSYC 2440	Behaviour Modification Principles	3
PSYC 2470	Learning Foundations of Psychology	3
PSYC 2480	Cognitive Processes	3
PSYC 3130	Introduction to Health Psychology	3
RLGN 1430	Food: Religious Concepts and Practices	3
SOC 2620	The Sociology of Aging	3
SOC 2630	Social Change	3
SOC 3540	The Sociology of Health Care Systems	3
SOC 3730	Society and Education	3
STAT 2000	Basic Statistical Analysis 2 <sup>1</sup>	3
SWRK 2030	Communication and Relational Skills in Social Work	3

<sup>1</sup> Students considering a career as a Home Economics teacher through the Faculty of Education after degree program should consult with an academic advisor in the Faculty of Education. Some courses may be required for completion of higher level courses in the "teachable subject areas" in HNSC (Human Nutritional Sciences), FMLY (Family Social Sciences) and/or HMEC (General Human Ecology) or their equivalents and will require careful program planning.

## Family Health Concentration Electives List

The **Family Health** concentration is designed for students who have an interest in Family Social Sciences. One of the features of the Family Health concentration is the ability to take courses relevant to the existing Family Social Sciences options (Aging and Developmental Health; Child and Youth Developmental Health; Family Economic Health; Family Violence; Social Development). This concentration provides an educational background that can be used to pursue careers in community wellness, child and family services, victim services, and youth care.

### Family Health Concentration Electives List

Course	Title	Hours
FMLY 1000	Families in Contemporary Canadian Society	3
FMLY 1010	Human Development in the Family	3
FMLY 1420	Family Management Principles	3
FMLY 2012	Development, Conflict, and Displacement	3
FMLY 2400	Family Financial Health	3
FMLY 2500	Diversity and Families	3
FMLY 2600	Foundations of Childhood Developmental Health	3
FMLY 2650	The Social Aspects of Aging	3
FMLY 2800	Family Violence	3
FMLY 3012	Theories of Social Development	3
FMLY 3220	Death and the Family	3
FMLY 3240	Families in Later Years	3
FMLY 3330	Parenting and Developmental Health	3
FMLY 3400	Families as Consumers	3
FMLY 3470	Selected Studies in the Family I	3
FMLY 3600	Adolescents in Families and Society	3
FMLY 3800	Conflict Resolution in the Family	3
FMLY 3802	Intimate Partner Violence	3
FMLY 3806	Children, Violence and Rights	3
FMLY 4012	Social Development Policies	3
FMLY 4220	Aging and Risk in a Global Context	3
FMLY 4300	Field Experience	6

FMLY 4330	Management of Family Stress	3
FMLY 4400	Family Economics: Poverty and Wealth	3
FMLY 4470	Selected Studies in the Family II	3
FMLY 4480	Work and Family Issues	3
FMLY 4604	Children in Adversity	3
FMLY 4606	A Social Justice Perspective on Indigenous Maternal and Child Health	3
FMLY 4802	Family Violence Prevention	3
NURS 2100	Introduction to Family Caregiving Across the Lifespan	3

## Introduction

This chapter contains the regulations and requirements that apply to all students, regardless of faculty or school.

Each faculty and school has its own supplementary regulations and requirements. These are published in the faculty or school chapters of the Academic Calendar. Some faculties and schools also have additional regulations and requirements governing their programs; these are available from the faculty or school.

It is the responsibility of each student to be familiar with the academic regulations and requirements of the University of Manitoba in general and of the specific academic regulations and requirements of their faculty or school of registration. Accordingly, students are asked to seek the advice of advisors in faculty and school general offices whenever there is any question concerning how specific regulations apply to their situations.

## Residence and Written English and Mathematics Requirements

### Residence Requirements For Graduation

Each faculty and school recommends to the Senate the number of credit hours each student must complete in order to graduate from its programs. Senate also requires each student to complete a minimum number of credit hours at the University of Manitoba – this is called the “residence requirement.”

Unless otherwise stated in faculty and school chapters, the minimum residence requirement of the University of Manitoba is the work normally associated with one year in the case of programs of three years’ duration, and two years for programs of four years’ duration. Some faculties and schools may have additional residence requirements specified in their program regulations. However, in all cases, the residence requirement is assessed following an appraisal of the educational record of the student applying to transfer credits from another institution or applying to earn credits elsewhere on a letter of permission. The residence requirement is not reduced for students whose “challenge for credit” results in a passing grade.

### University English and Mathematics Requirements for Undergraduate Students

All students are required to complete, within the first 60 credit hours of their programs, a minimum of one three credit hour course with significant content in written English, and a minimum of one three credit hour course with significant content in mathematics.

Some degree programs have designated specific written English and mathematics courses to fulfil this requirement.

Price Faculty of Engineering have their own written English requirements (<https://catalog.umanitoba.ca/undergraduate-studies/engineering/#Written-English-Engineering>).

Some degree programs require that the written English and/or mathematics requirements be completed prior to admission.

See the program descriptions in the faculty and school chapters of the Academic Calendar for details.

### Exemptions to the Written English and Mathematics Requirement

- All students with completed baccalaureate degrees and who transfer into any program to which these requirements apply.
- Registered Nurses entering the Bachelor of Nursing Program for Registered Nurses.
- Students admitted before the 1997-98 Regular Session.
- Written English exemption only: Students transferring from Université de Saint-Boniface who have completed a written French requirement (at the university) before transferring to the University of Manitoba will be deemed to have met the written English requirement.

### Approved English and Mathematics Courses

A complete list of all courses which satisfy the university written English and mathematics requirement is provided below. (When searching for courses in Aurora, students may search Course Attributes for courses that satisfy the written English and Mathematics requirements).

**Note that some programs may restrict the choice of English or Mathematics courses. See the program descriptions in the faculty and school chapters of the Academic Calendar for details.**

### Written English Courses

Course	Title	Hours
AGRI 2030	Technical Communications	3
ANTH 2020	Relatedness in a Globalizing World	3
ARTS 1110	Introduction to University	3
ASIA 1420	Asian Civilizations to 1500 (B)	3
ASIA 1430	Asian Civilization from 1500 (B)	3
CATH 1190	Introduction to Catholic Studies	3
CATH 2010	Literature and Catholic Culture 1	3
CATH 2020	Literature and Catholic Culture 2	3
CLAS 2612	Greek Literature in Translation	3
CLAS 2622	Latin Literature in Translation	3
ENGL 0930	English Composition	3
ENGL 0940	Writing About Literature	3
ENGL 1XXX	All English courses at the 1000 level	
ENGL 2XXX	All English courses at the 2000 level	
ENVR 2810	Environmental Critical Thinking and Scientific Research	3
FAAH 2930	Writing about Art	3
FILM 2280	Film and Literature	6
GEOG 2900	Geography of Canadian Prairie Landscapes (A)	3
GEOL 3130	Communication Methods in the Geological Sciences	3
GMGT 1010	Business and Society	3
GMGT 2010	Business Communications	3
GPE 2700	Perspectives on Global Political Economy	3

GRMN 1300	Masterpieces of German Literature in English Translation (C)	3	POL 2660	Special Topics in Polish Literature and Culture	3
GRMN 1310	Love in German Culture in English Translation (C)	3	POLS 1502	Introduction to Political Science	3
GRMN 2120	Introduction to German Culture from 1918 to the Present (C)	3	PSYC 3380	Nature, Nurture and Behaviour	3
GRMN 2130	Introduction to German Culture from the Beginnings to 1918 (C)	3	PSYC 4520	Honours Research Seminar	6
GRMN 2500	Special Topics in German in English Translation (C)	3	RLGN 1440	Evil in World Religions	3
GRMN 2510	German Fairy Tales from the Brothers Grimm to Hollywood (C)	3	RLGN 2032	Introduction to the Study of Religion	3
GRMN 2520	Spies: Stories of Secret Agents, Treason, and Surveillance (C)	3	RLGN 2036	Introduction to Christianity	3
GRMN 2530	My Friend the Tree: Environment and Ecology in German Culture in English Translation (C)	3	RLGN 2052	Conservative Christianity in the United States	3
GRMN 2540	Heroes, Feathers, and Tipis: German Fascination with North American Indigenous Peoples	3	RLGN 2112	Medicine, Magic, and Miracle in the Ancient World	3
GRMN 3262	Representations of the Holocaust in English Translation (C)	3	RLGN 2116	Cognitive Science and Religion	3
GRMN 3270	Studies in Contemporary German Cinema (C)	3	RLGN 2140	Introduction to Judaism	3
GRMN 3282	Sex, Gender and Cultural Politics in the German-Speaking World in English Translation (C)	3	RLGN 2160	Hebrew Bible (Tanakh/"Old Testament")	3
GRMN 3390	German Representations of War (C)	3	RLGN 2162	Great Jewish Books	3
GRMN 3510	Special Topics in German in English Translation (C)	3	RLGN 2170	Introduction to the New Testament	3
GRMN 3530	Special Topics in Comparative German and Slavic Studies (C)	3	RLGN 2222	The Supernatural in Popular Culture	3
HIST 1XXX	All History courses at 1000 level		RLGN 2590	Religion and Social Issues	3
HIST 2XXX	All History courses at 2000 level		RLGN 2770	Contemporary Judaism	3
HIST 2530	History of the Modern Middle East (R)	3	RLGN 3102	Myth and Mythmaking: Narrative, Ideology, Scholarship	3
HIST 2540	History of the Islamic World (R)	3	RLGN 3280	Hasidism	3
HNSC 2000	Research Methods and Presentation	3	RUSN 1400	Masterpieces of Russian Literature in Translation	3
HYGN 1340	Communications	2	RUSN 1410	Love in Russian Culture in English Translation	3
INDG 2012	Indigenous History in Canada	6	RUSN 2280	Russian Culture until 1900	3
INDG 2020	The Métis in Canada	3	RUSN 2290	Russian Culture from 1900 to the Present	3
INDG 2110	Introduction to Indigenous Community Development	3	RUSN 2310	Exploring Russia through Film	3
INDG 2530	Introduction to Indigenous Theory	3	RUSN 2410	Russian Literature after Stalin	3
KPER 2120	Academic Skills in Kinesiology and Recreation Management	3	RUSN 2600	Special Topics in Russian Culture in English Translation	3
LABR 1260	Working for a Living	3	RUSN 2740	Literature and Revolution	3
LABR 1290	Labour Unions and Workers' Rights in Canada	3	RUSN 3770	Tolstoy	3
LABR 2200	Labour History: Canada and Beyond (C)	3	SLAV 3530	Special Topics in Comparative German and Slavic Studies	3
LABR 2300	Workers, Employers and the State	3	SOC 3100	Practicum in Criminological/Sociological Research	6
LABR 4510	Labour Studies Field Placement Seminar	3	SOC 3350	Feminism and Sociological Theory	3
LAW 1540	Legal Methods	5	UKRN 2200	Ukrainian Myth, Rites and Rituals	3
LAW 2650	Introduction to Advocacy	3	UKRN 2410	Ukrainian Canadian Cultural Experience	3
LING 2740	Interpretation Theory	3	UKRN 2590	Ukrainian Literature and Film	3
PHIL 2612	A Philosophical History of Science	3	UKRN 2600	Special Topics in Ukrainian Studies	3
PHIL 2614	Philosophy of Science	3	UKRN 2770	Ukrainian Culture until 1900	3
PHIL 2790	Moral Philosophy	6	UKRN 2780	Ukrainian Culture from 1900 to the Present	3
PHIL 3220	Feminist Philosophy	3	UKRN 2820	Holodomor and Holocaust in Ukrainian Literature and Culture	3
POL 1900	Love, Heroes and Patriotism in Contemporary Poland	3	UKRN 3970	Women and Ukrainian Literature	3
POL 2600	Polish Culture until 1918	3	WOMN 1500	Introduction to Women's and Gender Studies in the Humanities	3
POL 2610	Polish Culture 1918 to the Present	3	WOMN 1600	Introduction to Women's and Gender Studies in the Social Sciences	3
			WOMN 2560	Women, Science and Technology	3
			WOMN 3520	Transnational Feminisms	3
			<b>Mathematics Courses</b>		
			<b>Course</b>	<b>Title</b>	<b>Hours</b>
			AGRI 2400	Experimental Methods in Agricultural and Food Sciences	3

ECON 2040	Quantitative Methods in Economics	3
FA 1020	Mathematics in Art	3
GEOG 3810	Quantitative Research Methods in Geography (TS)	3
MATH 1XXX	All Mathematics courses at 1000 level	
MATH 2XXX	All Mathematics at 2000 level	
MATH 3XXX	All Mathematics at 3000 level	
MATH 4XXX	All Mathematics at 4000 level	
MUSC 3230	Acoustics of Music	3
PHIL 1300	Introduction to Logic	3
PHYS 1020	General Physics 1	3
PHYS 1030	General Physics 2	3
PSYC 2260	Introduction to Research Methods in Psychology	3
SOC 2294	Understanding Social Statistics	3
STAT 1XXX	All Statistics courses at 1000 level	
STAT 2XXX	All Statistics courses at 2000 level	
STAT 3XXX	All Statistics courses at 3000 level	
STAT 4XXX	All Statistics courses at 4000 level	

## Course Identification

### Credit Hours (Cr.Hrs.)

Each faculty and school develops courses for its degree credit programs, subject to Senate approval, and assigns a credit hour value to each course.

The credit hours for a course are expressed as a number associated with the course which indicates its relative weight. There is a correlation between class hours and credit hours (i.e. 6 credit hours = 3 hours a week, two terms; and 3 credit hours = 3 hours a week, one term).

For the purposes of registration, courses taught over both the Fall and Winter Terms have been divided into two parts. The credit hour value of the course are divided equally and applied to each part of the course. For example: for a six credit hour spanned course each of the Fall and Winter Term parts of the course will be assigned the value of three credit hours. Students registering for term spanning courses will receive one grade for the course and only when the second part is completed. The course grade will be applied to both the Fall and Winter parts of the course.

### Prerequisite and Co-requisite Courses

**Prerequisite:** If a course is prerequisite for a second course, the prerequisite must be met in order to begin the second course. To determine whether or not a course has a prerequisite, see the course descriptions in the chapter of the faculty or school offering the course. Normally, a minimum grade of "C" is required in all courses listed as prerequisites, except as otherwise noted in the course descriptions.

For some courses, the prerequisite may be completed before registering for the second course or may be taken concurrently with the second course. To determine if a course may be taken concurrently, see the course descriptions in the chapter of the faculty or school offering the course.

**Co-requisite:** If a first course is a co-requisite for a second course, the first course **must** be completed in the same term as the second course. To determine if a course has a co-requisite, see the course descriptions in the chapter of the faculty or school offering the course.

## Course Numbers

### First Two to Four Characters

The two, three or four characters in every course number are a shortened version of the subject of the course.

### Last Four Digits

At the University of Manitoba the last four digits of the course number reflect the level of contact with the subject.

#### For example:

ECON 1210

ECON is the code for Economics.

1210 indicates that it is an introductory or entry level course.

If the course requires a laboratory, this will be shown following the credit hours immediately following the title.

#### For example:

BIOL 3242 (lab required)

Courses numbered in the 1000 range are introductory. Most appear on the Recommended Introductory Course (RIC) List (<https://catalog.umanitoba.ca/undergraduate-studies/university-1/#recommendedintroductorycoursestext>). 2000, 3000, and 4000 course numbers indicate second, third, and fourth levels of university study in a subject. These courses are at the Undergraduate (UG) level.

Courses numbered in the 5000 range are normally associated with pre-Master's work, courses in Post-Baccalaureate Diplomas, and Post-Graduate Medical Education programs. These courses are also at the Undergraduate (UG) level.

Courses numbered in the 6000 - 8000 range are courses of the Faculty of Graduate and Postdoctoral Studies. These courses are at the Graduate (GR) level.

Course numbers in the 9000 series are used to identify courses taken at the University of Winnipeg by students in the University of Manitoba/University of Winnipeg Joint Master's Programs. The 9000 numbers do not indicate the level of the course taken (see *Graduate Calendar* or *University of Winnipeg Calendar*).

In most cases, some correlation exists between the course number and a student's year of study; that is, students in the third year of a program will generally carry course loads comprised primarily of 3000-level courses.

### Other course numbering information

Courses with numbers that end in 0 or an even number are taught in English, most of which are offered on the Fort Garry or Bannatyne campuses or through Distance and Online Education.

Courses with numbers that end in odd numbers are taught in French at Université de Saint-Boniface (<https://ustboniface.ca/>).

## Grades and Grade Point Average Calculation

### Introduction

Final grades in most courses are expressed as letters, ranging from F, to A+ the highest. A grade of D is the lowest passing grade, however the minimum grade required to use a course as credit toward a degree or diploma program may be set higher by a faculty or school. Refer to faculty and school regulations. Each letter grade has an assigned

numerical value which is used to calculate grade point averages. Grading scales used to determine the final letter grade may vary between courses and programs.

Some courses are graded on a pass/fail basis and because no numerical value is assigned to these courses, they do not affect grade point averages. Courses graded in this way are clearly identified in course descriptions and program outlines.

## The Letter Grade System

Letter Grade	Grade Point Value	Description
A+	4.5	Exceptional
A	4.0	Excellent
B+	3.5	Very Good
B	3.0	Good
C+	2.5	Satisfactory
C	2.0	Adequate
D	1.0	Marginal
F	0	Failure
P		Pass
S		Standing

The grade of "D" is regarded as marginal in most courses by all faculties and schools. It contributes to decreasing a term, degree or cumulative Grade Point Average to less than 2.0. Courses graded "D" may be repeated for the purpose of improving a GPA. Note that some faculties and schools consider a grade of "D" as unacceptable and will not apply the course toward the program as credit. In most cases the course will need to be repeated to attain the acceptable grade. Refer to faculty and school regulations.

## Calculation of Grade Point Average

The University of Manitoba will report cumulative and term grade point averages for all students through Aurora Student.

Please also refer to the Grade Point Averages Policy (<https://catalog.umanitoba.ca/undergraduate-studies/policies-procedures/grade-point-averages-policy/>) found in the University Policies and Procedures..

### Quality Points

The quality points for a course are the product of the credit hours for the course and the grade point obtained by the student; e.g., 3 credit hours with a grade of "B" (3.0 points) = 3 credit hours x 3.0 = 9.0 quality points.

### Quality Point Total

The quality point total is the sum of quality points accumulated as students proceed through their program of studies.

### Grade Point Average (GPA)

The grade point average (GPA) is the quality point total divided by the total number of credit hours.

Example:

Course	Credit Hours	Grade	Grade Points	Quality Points
Course 1	3	B	3	9
Course 2	3	B+	3.5	10.5
Course 3	3	C+	2.5	7.5
Course 4	3	B	3	9

Course 5	3	A	4	12
Totals	15			48

Grade point average: 240 Quality Points / 15 Credit Hours = 3.20

## Poor Grades and Program Progression

A course in which a "D" standing is obtained may need to be repeated by probationary students in certain faculties or where a minimum grade of "C" is required in a prerequisite subject or to meet degree requirements.

Students in doubt as to the status of their record should consult an advisor in their faculty or school.

For minimum grade levels, especially as they affect progression requirements, see the faculty or school regulations in the *Academic Calendar* or consult an advisor.

## Academic Honours

Students qualify for the Honour List (Dean's, Director's, University 1) when they achieve qualifying grade point averages, as specified by the faculty/school or program regulations.

In addition, outstanding academic achievement will qualify students for other honours and awards. These include:

- the University Gold Medal, which is awarded at graduation in each faculty or school to the student with the most outstanding academic record;
- program medals, which are awarded by faculties and schools to the best student graduating from a specific program;
- graduation "with distinction", which is recorded on the transcripts of all students who attain a qualifying grade point average;
- and other medals and prizes that are specific to programs or disciplines.

## Academic Evaluation

### Methods of Evaluation

Students shall be informed of the method of evaluation to be used in each course, as specified in the *Responsibilities of Academic Staff with Regard to Students Policy* (<https://catalog.umanitoba.ca/undergraduate-studies/policies-procedures/responsibilities-academic-staff-regard-students-policy/>), found in the University Policies and Procedures.

In departments where a course is offered in more than one section, the department offering the course endeavours to provide instruction so that all sections cover similar topics and that all students achieve a similar level of competency in the topic. However, there will be differences in evaluation as well as in teaching style, readings and assignments from one section to another. Students may contact the department for additional information before registration.

### Credit for Term Work

In subjects involving written examinations, laboratories, and term assignments, a student may be required to pass each component separately. If no final examination is scheduled in a course, the student's final grade will be determined on the basis of the method of evaluation as announced in the first week of lectures.

If credit is not given for term work, the student's final grade will be determined entirely by the results of the final written examination. Where the final grade is determined from the results of both term work and

final examinations, the method of computing the final grade will be as announced within the first week of classes. Should a student write a deferred examination, term grades earned will normally be taken into account as set out in the immediately preceding paragraph.

### Repeating a Course

A course in which a “D” standing is obtained may need to be repeated by probationary students in certain faculties or where a minimum grade of “C” is required in a prerequisite subject or to meet degree requirements.

Elective courses graded “F” may either be repeated or another elective substituted. All electives in a program must be approved by the faculty or school.

### Probation and Academic Suspension

Failure to meet minimum levels of performance as specified in the regulations of the faculty or school will result in a student being placed either on probation or academic suspension in accordance with the faculty or school regulations.

A student’s status is determined, following final examinations, at the end of each term (Fall, Winter or Summer terms) or at the end of an academic session as specified in faculty regulations. A student placed on probation is advised to discuss his/her program prior to the next registration with a representative of the dean or director to determine which courses, if any, should be repeated.

A student placed on academic suspension will normally be permitted to apply for re-entry to the faculty or school after one year has elapsed, but reinstatement is not automatic and individual faculty or school regulations must always be consulted.

While on suspension, students are not normally admissible to another faculty or school.

## Other Forms of Earning Degree Credit

### Letter of Permission for Transfer of Credit

Students in degree programs at this university may take courses at other recognized colleges or universities for transfer of credit provided such courses are approved at least one month prior to the commencement of classes at the other institution by the faculty or school in which they are currently registered. The approval is subject to individual faculty/school regulations and is granted in the form of a Letter of Permission. The student must obtain a Letter of Permission whether or not the course/s being taken are for transfer of credit to the University of Manitoba. Failure to obtain a Letter of Permission may have serious academic implications.

To obtain a Letter of Permission (<https://umanitoba.ca/registrar/letter-permission>), application must be made to the Registrar’s Office as early as possible and at least one month prior to when required at the other institution.

Each application must be accompanied by the appropriate fee. The fees are for each application and a separate application is required for each session and institution regardless of the number of courses being considered. Students planning to seek permission to take courses elsewhere for transfer of credit to the University of Manitoba are cautioned to check the current Academic Calendar for the residence and degree requirements of the degree programs in which they are enrolled.

Transferred courses will be given assigned credit hour values and grades. The transferred grade will be included in the student’s degree and cumulative GPA.

### Challenge for Credit

The purpose of Challenge for Credit is to provide students of the university with some means of obtaining academic credit in University of Manitoba courses (not otherwise obtainable as a transfer of credit from other institutions) for practical training and experience, or reading and study previously completed. Students who have registered to challenge would normally not attend classes or laboratories. Courses which have previously been taken at the University of Manitoba may not be challenged for credit.

To be eligible to challenge for credit a student must first be admitted to a faculty or school of the University of Manitoba. Eligible students will be required to demonstrate their competence in the courses which they are challenging for credit. Where formal, written examinations are required, these will be generally scheduled during the regular examination sessions in April/May, June, August, or December.

For information regarding requirements, procedures, applications and fees a student should contact the office of the faculty or school in which the student is enrolled, or in the case of new students, the faculty or school to which the new student has been admitted.

### Application of Course Credit when transferring between Programs within the University of Manitoba

When students transfer into program from another faculty or school within the University of Manitoba, some course credits previously earned may be applied to the new program. The credit hour value assigned by the faculty or school that offers the course is used. That is, there can only be one credit weight designated for a course with a particular course number.

## Appeal of Academic Decisions, Admission Decisions and Academic Accommodation Decisions

The Senate Committee on Appeals will consider appeals of Academic Decisions, Admission Decisions and Academic Accommodation Decisions, in accordance with the Senate Committee on Appeals policy and procedure.

Academic Decisions: Decisions of Faculty/School Councils or their Appeal Bodies, of Professional Unsuitability Committees, of Faculty/School Award Selection Committees and of the Comité d’appels de l’Université de Saint Boniface upon application by Appellants.

Admission Decisions: Decisions of Faculty/School/College admission selection committees, and these only when the Appellant has sought reconsideration by the admission selection committee as set out below:

- i) Administrative decisions which affect the admission process
- ii) Decisions of Faculties/Schools/Colleges or Admissions Office personnel regarding eligibility requirements
- iii) Decisions of Faculties/Schools/Colleges regarding granting transfer of credit at the point of admission and possible granting of advanced standing

Academic Accommodation Decisions: Decisions of the Director of Student Accessibility Services (SAS) regarding a request for reconsideration of a proposed accommodation.

The Senate Committee on Appeals policy and procedure as well as an Appeal Form may be obtained from the Governing Documents website (<https://www.umanitoba.ca/governance/Senate>).

## Academic Integrity

The University of Manitoba takes academic integrity seriously. Academic Integrity refers to the adherence and alignment with ethical and professional principles, standards, practices and guided by a consistent system of values including honesty, trust, fairness, respect, responsibility, and courage that serves as the foundation for making decisions and taking actions in education, research, and scholarship.

To help students understand the expectations of the University of Manitoba, definitions for different types of prohibited behaviours are in the Student Academic Misconduct Procedure (<https://catalog.umanitoba.ca/undergraduate-studies/policies-procedures/student-discipline-bylaw/>) and provided below.

"Academic Integrity" refers to the adherence/alignment with ethical and professional principles, standards, practices and guided by a consistent system of values including honesty, trust, fairness, respect, responsibility and courage that serves as the foundation for making decisions and taking actions in education, research, and scholarship.

"Academic Misconduct" is any action or attempted action that undermines Academic Integrity at the University and may result in an unfair academic advantage or disadvantage for any member of the academic community or wider society, including but not limited to:

- (a) Plagiarism – the presentation or use of information, ideas, images, sentences, findings, etc. as one's own without appropriate attribution in a written assignment, test or final examination.
- (b) Cheating on Quizzes, Tests, or Final Examinations – the circumventing of fair testing procedures or contravention of exam regulations. Such acts may be premeditated/planned or may be unintentional or opportunistic.
- (c) Inappropriate Collaboration – when a student and any other person work together on assignments, projects, tests, labs or other work unless authorized by the course instructor.
- (d) Academic Fraud - falsification of data or official documents as well as the falsification of medical or compassionate circumstances/ documentation to gain accommodations to complete assignments, tests, examinations or other evaluations of academic work
- (e) Impersonation - writing an assignment, lab, test, or examination for another student, or the unauthorized use of another person's signature or identification in order to impersonate someone else. Impersonation includes both the impersonator and the person initiating the impersonation.
- (f) Contract Cheating - the outsourcing of academic work to a third party to produce work in whole or in part, whether or not payment or favour is involved, and submitting it as one's own.
- (g) Duplicate Submission – cheating where a student submits a paper/ assignment/test in full or in part, for more than one course without the permission of the course instructor.
- (h) Unauthorized Content Generation - the production of academic work in whole or part, for academic credit, progression or award, whether or not any payment or other benefit is involved, using not explicitly approved or undeclared technological assistance.

Note that the above applies to written, visual, and spatial assignments as well as oral presentations.

Over the course of your university studies, you may find yourself in situations that can make the application of these definitions unclear. The University of Manitoba wants to help you be successful, and this includes providing you with the knowledge and tools to support your decisions to act with integrity. There are a number of people and places on campus that will help you understand the rules and how they apply to your academic work. If you have questions or are uncertain about what is expected of you in your courses, you have several options:

- Ask your professor, instructor, or teaching assistant for assistance or clarification.
- Get support from the Academic Learning Centre (<https://umanitoba.ca/student-supports/academic-supports/academic-learning>) or Libraries (<https://umanitoba.ca/libraries/>):
- Visit the Academic Integrity site (<https://umanitoba.ca/student-supports/academic-supports/academic-integrity>) for information and tools to help you understand academic integrity.
- Make an appointment with the Student Advocacy (<https://umanitoba.ca/student-supports/academic-supports/student-advocacy>) office. This office assists students to understand their rights and responsibilities and provides support to students who have received an allegation of academic misconduct.

## Appeals of Grades

### Appeal of Term Work

Students may formally appeal a grade received for term work provided that the matter has been discussed with the instructor in the first instance in an attempt to resolve the issue without the need of formal appeal. Term work grades normally may be appealed up to ten (10) working days after the grades for the term work have been made available to the student.

The fee which is charged for each appealed term work grade will be refunded for any grade which is changed as a result of the appeal.

### Appeal of Final Grades

Final grades are not released to students who are on "Hold Status"; the deadline for appeal of assigned grades will not be extended for students who were unable to access their final grades due to a hold.

*These regulations expand on the Final Grades Procedures (<https://catalog.umanitoba.ca/undergraduate-studies/policies-procedures/final-examinations-grades-policy/>) found in the University Policies and Procedures.*

## Attendance and Withdrawal

### Attendance at Class and Debarment

Regular attendance is expected of all students in all courses.

An instructor may initiate procedures to debar a student from attending classes and from final examinations and/or from receiving credit where unexcused absences exceed those permitted by the faculty or school regulations.

A student may be debarred from class, laboratories, and examinations by action of the dean/director for persistent non-attendance, failure to produce assignments to the satisfaction of the instructor, and/or unsafe

clinical practice or practicum. Students so debarred will have failed that course.

## Withdrawal from Courses and Programs

### Voluntary Withdrawal

The registration revision period extends two weeks from the first day of classes in both Fall and Winter terms. Courses dropped during this period shall not be regarded as withdrawals and shall not be recorded on official transcripts or student histories. The revision period is prorated for Summer terms and for parts of term.

After the registration revision period ends, voluntary withdrawals (VWs) will be recorded on official transcripts and student histories.

The following dates are deadlines for voluntary withdrawals:

- The Voluntary Withdrawal deadline shall be the 48th teaching day in both Fall and Winter term for those half-courses taught over the whole of each term;
- The Voluntary Withdrawal deadline for full-courses taught over both Fall and Winter term shall be the 48th teaching day of the Winter term; and
- The Voluntary Withdrawal deadline for full-and-half courses taught during Summer terms or during some other special schedule shall be calculated in a similar manner using a pro-rated number of teaching days.

The exact Voluntary Withdrawal dates that apply to courses offered in the current academic session are published in the Academic Schedule (<https://catalog.umanitoba.ca/undergraduate-studies/academic-schedule/>).

### Authorized Withdrawal

Subject to the provision of satisfactory documentation to the faculty of registration, Authorized Withdrawals (AWs) may be permitted on medical or compassionate grounds.

### Required Withdrawal from Professional Programs

Senate, at the request of some faculties and schools, has approved bylaws granting them the authority to require a student to withdraw on the basis of unsuitability for the practice of the profession to which the program of study leads.

This right may be exercised at any time throughout the academic year or following the results of examinations at the end of every year.

This right to require a student to withdraw prevails notwithstanding any other provisions in the academic regulations of the particular faculty or school regarding eligibility to proceed or repeat.

Where Senate has approved such a bylaw, that fact is indicated in the *Academic Calendar* chapter for that faculty or school. A copy of the professional unsuitability bylaw may be obtained from the general office of the faculty or school.

## Deferred and Supplemental Examinations

*These regulations expand on the Deferred and Supplemental Examinations Procedures (<https://umanitoba.ca/governance/governing-documents-students>) found in the University Policies and Procedures.*

### Accepting Standing in Course without Examination

In the event that a student is unable to write a deferred examination as it has been scheduled, a grade may be assigned without examination

(please refer to the Deferred and Supplemental Examinations Procedures (<https://umanitoba.ca/governance/governing-documents-students>) (<https://catalog.umanitoba.ca/undergraduate-studies/policies-procedures/final-examinations-grades-policy/>)). A student who accepts standing in a course without examination may not, at a later date, request permission to write a deferred examination in the course.

## Supplemental Examinations

Supplemental Examinations are offered by some faculties to students who have not achieved the minimum result in required courses.

Students who are granted supplemental privileges are normally required to sit the examination within thirty (30) working days from the end of the examination series in which the supplemental grade was received, unless the progression rules of a faculty or school require the successful completion of an entire academic year before a student is eligible to proceed into the next. In this case, students are obliged to sit the examination at the next ensuing examination period.

## Final Examinations

*These regulations expand on the Final Examinations and Final Grades Policy and Procedures found in the University Policies and Procedures.*

### General Examination Regulations

Students (with the exception of students auditing courses) are required to write all final examinations. Those who absent themselves without an acceptable reason will receive a grade classification of "NP" (No Paper) accompanied by a letter grade based on term work completed, using a zero value for incomplete term work and for the final examination. If no credit for term work is involved, a grade of "F" will be assigned. Under certain conditions a student may apply for a deferred examination; see Deferred and Supplemental Examinations.

### Examination Schedules

For most faculties, schools and colleges, final examinations are normally conducted in December for Fall Term courses; in April/May for Winter Term and Fall/Winter Term spanned courses; and in August for Distance and Online Education Summer Term courses. Exact dates for the exam period can be found in the Academic Schedule (<https://catalog.umanitoba.ca/undergraduate-studies/academic-schedule/>).

The Schedule of Final Exams for Fall and Winter is made available by the Registrar's Office approximately one month after the beginning of the term. This schedule is made available on the Registrar's Office Website (<https://umanitoba.ca/registrar/final-exams>) and includes finalized dates and times for each exam. Exam locations are added to the schedule at a later date. Summer Term courses, final exam details will be made available 1 – 2 weeks before the posted exam period.

**Students must remain available until all examination and test obligations have been fulfilled. Travel plans are not an acceptable reason for missing an exam.**

### Examination Personations

A student who arranges for another individual to undertake or write any nature of examination for and on his/her behalf, as well as the individual who undertakes or writes the examination, will be subject to discipline under the university's Student Discipline Bylaw, which could lead to suspension or expulsion from the university. In addition, the Canadian Criminal Code treats the personation of a candidate at a competitive or

qualifying examination held at a university as an offence punishable by summary conviction.

## Hold Status

More details about being on Hold can be found online on the Registrar's Office website (<https://umanitoba.ca/registrar/hold-status>).

Students will be placed on "Hold Status" if they incur any type of outstanding obligation (either financial or otherwise) to the university or its associated faculties, schools, colleges or administrative units.

Some typical reasons for holds are:

- Program/course selection must be approved
- U1 student must transit into the Faculty of Arts or Science
- Required Major, Minor and/or Concentration declaration
- Transcripts or documents required from other institutions
- Unpaid tuition and/or other university fees
- Outstanding library books and/or fines
- Parking fines
- Pending disciplinary action

Depending on the reason for the hold, limited or no administrative or academic services will be provided to students on Hold Status until the specific obligations have been met.

Students must clear their holds prior to registration by contacting the appropriate office. Students with outstanding financial obligations to the university will not be permitted to register again until the hold has been cleared or permission to register has been obtained from the Office of the Vice-President (Administration).

## Advisor and Program Holds

Students enrolled in some programs are required to discuss their course selections and program status with an advisor prior to registration. Advisor and Program Holds normally only restrict registration activity; other administrative services remain available.

Students can verify whether their program requires consultation with an advisor by checking their faculty/school section of the Academic Calendar, or by viewing their Registration Time and Status in Aurora.

## Graduation and Convocation

### Graduation

Students may graduate from the University of Manitoba at the end of the following terms: Winter (May/June graduation date), Summer (October graduation date), and Fall (February graduation date). Convocation ceremonies are held in May/June and October only. Students who graduate at the end of Fall term are welcome to attend the May/June ceremonies.

Students are eligible to graduate when they have completed all requirements for their degree program in accordance with the regulations described in the section General Academic Regulations and the regulations available from the advising offices of their faculties, colleges, or schools.

It is the responsibility of each student to be familiar with the graduation requirements of the program in which they are enrolled. Consultation with

academic advisors is strongly recommended to ensure that graduation requirements are met.

Please refer to the Registrar's Office website (<https://umanitoba.ca/convocation>) for Frequently asked Questions about Graduation and Convocation.

Every candidate for a degree, diploma or certificate must make formal application at the beginning for the Term in which they expect to complete graduation requirements. Application is made through the Aurora Student Information System.

Candidates who need to change their graduation date after they have made a graduation declaration, must contact the advising office of their faculty, college, or school as soon as possible.

After graduation has been declared, candidates will be sent a series of emails to their email account, requesting verifications of full legal name, degree sought and plans for attendance at Convocation ceremonies. **It is imperative that you activate your University of Manitoba email account and check it regularly.**

### Convocation

Convocation ceremonies are held in May/June and October of each year. February graduates are invited to attend the May/June ceremonies.

Graduating students are encouraged to attend with their families and friends because it is the one ceremonial occasion that marks the successful conclusion of their program of studies.

Graduates who wish to attend Convocation, verify their attendance at the Convocation ceremony by reserving their academic attire through the University approved supplier.

Graduates who, for any reason, do not attend Convocation will receive their degrees in absentia.

The Registrar's Office will hold unclaimed parchments for a maximum of twelve months after graduation when any unclaimed parchments will be destroyed. These will include those not given at Convocation, those that were to be picked up in person but not claimed, those that were mailed but returned to the Registrar's Office by the postal outlet or courier depot, those that were not issued due to a financial hold on a student's records, and those that were reprinted immediately after convocation due to corrections.

It is critical that you update your address, phone number, and email through Aurora whenever changes occur. Note that any changes made with the Alumni Association are not reflected in your University of Manitoba student records.

If you do not receive your parchment, it is your responsibility to follow up with the Registrar's Office within a twelve-month period. Any requests for parchments after this time will be processed as replacements; there is a fee charged for replacement parchments.

### Academic Dress

Students are responsible for making arrangements to reserve their academic attire through the University approved supplier. Rental fees apply. Details will be provided via e-mail once Convocation planning begins.

### Convocation Information

Information on Convocation may be found on the Graduation/Convocation website (<http://umanitoba.ca/convocation/>).

## Personal Information

### Mailing Address

In order to receive University mail, it is essential that you provide the Registrar's Office with your current address. All mail will be directed to the address you provide. You may change your mailing address and phone number by accessing Aurora Student and then selecting Personal Information.

### Change of Name

If you have changed your name since you were first admitted or if the name on your record is incomplete or inaccurate, official evidence of the name change or correction must be submitted to the Registrar's Office along with a completed Request for Change of Name form (<https://umanitoba.ca/registrar/change-your-personal-information>). The University of Manitoba uses your **full legal name** on its records, transcripts, and graduation documents (a full legal name, for example, includes all names on your birth certificate - first, middle, and last - or on your study permit). Abbreviated names, Anglicized names, or initials should not be used unless they have been proven with appropriate documentation.